

**MINUTES OF THE MEETING**

*June 19, 2020 (Friday)*

**Members present in the meeting:**

1. Principal
2. Dean of IQAC
3. Associate Deans of IQAC
4. Members of IQAC

The IQAC plays a pivotal role in upgrading the competence and quality of each department in terms of teaching –learning process, research, resources, infrastructure etc. All the programmes conducted and decisions that evolved out of IQAC committee meetings are listed below.

*The following activities have been planned by the IQAC for the Academic year 2020-2021:*

1. **Faculty Induction Programme:** A Faculty Induction Programme for the newly recruited faculty members is planned to be conducted
2. **Workshop on “Effective Online Teaching” during October, 2020**
3. **‘NAAC Reaccreditation Preparation meeting with Experts, Criterion Leaders and Members’ during November 2020**
4. **A virtual CAPACITY BUILDING PROGRAMME** on the theme A Roadmap to Whole Person Education inviting Resource Persons from UBCHEA,
5. A Programme on New Education Policy
6. **Hands on Training on Application of Statistical Tools in Evaluation’ during December 2020**

**Besides the following programme**

- **Meeting with NAAC criterion wise core team members’**
- **Review meeting on Academic Audit’** for the Departments got low score in Academic Audit during February 2021
- **‘Technology Upgradation for Institutional e-governance’**
- **Orientation Programme for Clerical and Support Staff on ‘NAAC Reaccreditation Preparation Process**
- **‘Meeting on Website Updation with Department In-Charges’**

  
**Dr. J. PRINCY MERLIN**  
Dean, IQAC